



**CITY OF SAUSALITO**  
**SPECIAL AND REGULAR CITY COUNCIL MEETING AGENDA**  
**In the COUNCIL CHAMBERS at 420 LITHO STREET, SAUSALITO, CA 94965**  
**Tuesday, December 5, 2023**  
**INTERVIEWS BEGIN AT 5:00 PM**  
**CLOSED SESSION BEGINS AT 5:30 PM**  
**OPEN SESSION BEGINS AT 7:00 PM**

Members of the public may participate over Zoom:

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**IF STARTING TIMES ARE LISTED FOR EACH AGENDA ITEM THEY SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. IF YOU WISH TO ASSURE YOURSELF OF HEARING A PARTICULAR DISCUSSION, PLEASE ATTEND THE ENTIRE MEETING. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM THE PUBLIC ON MATTERS SET FOR CITY COUNCIL CONSIDERATION. IN ORDER TO PROVIDE CITY COUNCIL MEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT CORRESPONDENCE TO STAFF AT LEAST FIVE DAYS IN ADVANCE OF THE MEETING. ANY WRITTEN OR ORAL COMMENTS PROVIDED WILL BE A PART OF THE PUBLIC RECORD.**

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To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the City Council requests that members of the audience who wish to speak, complete a Speakers' Card and when called on: 1) Always address the Chair; 2) State your name; 3) State views succinctly; and 4) Limit presentations to two (2) minutes. However, if there is a large group present to speak on the same issue, the City Council has the discretion to limit speakers to less than two minutes.

**I. INTERVIEWS FOR COMMISSIONS, COMMITTEES & BOARDS - 5:00 PM**

**Board, Committee, and Commission Interviews**

[Staff Report](#)

[Attachment 1 - Community & Safety Preparedness Applications](#)

[Attachment 2 - EDAC Applications](#)

[Attachment 3 - Historic Preservation Applications](#)

[Attachment 4 - Library Board of Trustees Applications](#)

[Attachment 5 - Pedestrian & Bicycle Advisory Applications](#)

[Attachment 6 - Sustainability Applications](#)

**II. CALL TO ORDER IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET, AND APPROVAL OF REMOTE PARTICIPATION BY COUNCIL - 6:30 PM**

*Councilmember Kellman will be participating remotely from*

*Delphi Hotel*

*550 South Flower Street*

*Los Angeles, CA 90071*

*II.A. Mayor Blaustein calls the meeting to order and requests that Roll Call be taken*

*II.B. Mayor Blaustein announces items that will be discussed in Closed Session*

*II.C. PUBLIC COMMENT on Closed Session items*

*II.D. City Council adjourns to CLOSED SESSION to consider the following:*

**CONFERENCE WITH LABOR NEGOTIATOR**

**Govt. Code Section 54957.6**

**Agency Designated Representative: Negotiator, Deborah Muchmore**

**Unrepresented Employee: City Manager**

**III. OPEN SESSION IN THE COUNCIL CHAMBERS AT CITY HALL, 420 LITHO STREET - 7:00 PM**

*III.A. Pledge of Allegiance*

*III.B. Closed Session Announcements (if any)*

*III.C. Approval of Agenda*

**1. SPECIAL PRESENTATIONS / MAYOR'S ANNOUNCEMENTS - 7:02 PM**

*Holiday Schedule Announcement*

**2. ACTION MINUTES OF PREVIOUS MEETING - 7:05 PM**

**2.A. Draft Minutes of the November 21, 2023 meeting**

[November 21, 2023 Draft Minutes](#)

**3. CONSENT CALENDAR - 7:08 PM**

*REMOVAL OF ITEMS FROM THE CONSENT CALENDAR: Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Council support, and may be enacted by the Council in one motion in the form listed below. There will be no separate discussion of Consent Calendar items. However, before the Council votes on a motion to adopt the Consent Calendar items, Councilmembers may request that specific items be removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be discussed later on the agenda, when public comment will be heard on any item that was removed from the Consent Calendar.*

**3.A. Authorize the City Manager to Sign a Program Participation Agreement with Willdan Energy Solutions for Heat Pump Water Heater Incentives for City Buildings and Authorize the City Manager to Sign a Public Works Contract with Enovative Mechanical and Energy Services for the Heat Pump Water Heater Upgrade Project**

[Staff Report](#)

[Attachment 1 – Willdan Energy Solutions Program Participation Agreement](#)

[Attachment 2 – Agreement with Enovative Mechanical and Energy Services](#)

- 3.B. Approve the Lease of Premises by and Between the City of Sausalito and Existing MLK Tenant Carlos Badell/Excellence for Yachts**  
[Staff Report](#)  
[Attachment 1 - 4th Amendment Carlos Badell Excellence for Yachts](#)
- 3.C. Receive and File a report regarding curb side No Parking changes in compliance with Assembly Bill 413 and other safety improvements on City Streets**  
[Staff Report](#)  
[Attachment 1 - AB413 - Simplified Diagram](#)  
[Attachment 2 - Possible Improvements](#)  
[Attachment 3 - Assembly Bill No. 413](#)
- 3.D. Adopt a Resolution Approving an Encroachment Agreement for the relocation of an existing entry driveway/driveway cut from Ensign Street to Humboldt Avenue and the relocation of three public parking stalls along Humboldt Avenue abutting the property at 1000 Bridgeway (APN 065-037-06)**  
[Staff Report](#)  
[Attachment 1 – Resolution](#)  
[Attachment 2 – Vicinity Map](#)  
[Attachment 3 – Project Plans, received September 1, 2023](#)  
[Attachment 4 – Planning Commission Resolution No. 2023-20](#)
- 3.E. Adopt a Resolution Authorizing the City Manager to Execute a 6-Month Marketing Agreement with Creative Digital Agency, Inc., in an Amount not to Exceed \$37,500**  
[Staff Report](#)  
[Attachment 1 - Resolution](#)  
[Attachment 2 - Draft Professional Services Agreement](#)  
[Attachment 3 - CDA Presentation – Sausalito marketing to Date \(9-11-2023\)](#)
- 3.F. Authorize City Manager to Execute Withdrawal Agreement with Bay Cities Joint Powers Insurance Authority**  
[Staff Report](#)  
[Attachment 1 - Draft Agreement](#)

**4. PUBLIC HEARING ITEMS - NONE**

**5. BUSINESS ITEMS - 7:20 PM**

- 5.A. Adopt a Resolution Approving the Second Amendment to the City Manager Agreement with Chris Zapata Amending the Existing Salary Benefits and Authority, effective January 1, 2024**  
[Staff Report](#)  
[Attachment 1 - Resolution](#)  
[Attachment 2 – Exhibit A to Resolution](#)  
[Attachment 3 – Exhibit B to Resolution](#)  
[Attachment 4 – Exhibit C to Resolution – City Manager Agreement](#)
- 5.B. Receive and File the report regarding the Bridgeway Safety Study between Napa and Johnson Street and provide direction to staff on whether to proceed with the development of Plans Specifications and Estimates for improvements recommended in the report**  
[Staff Report](#)  
[Attachment 1 – Bridgeway Safety Study – Napa to Johnson](#)  
[Attachment 2 - Presentation](#)
- 5.C. Authorize the City Manager to Award the Sea Level Rise Adaptation Plan Technical and Design Consultant Services to WRT Design and Execute the Professional Services Agreement to provide Sea Level Rise Adaptation Planning Consultant Services in an Amount of \$459,842**  
[Staff Report](#)  
[Attachment 1 - Professional Services Agreement](#)  
[Attachment 2 - Scope of Work](#)  
[Attachment 3 - Fee Schedule](#)

[Attachment 4 - Presentation](#)

- 5.D. Authorize the City Manager to Award the Sea Level Rise Adaptation Plan Community Engagement Consultant Services to Rainwater & Associates and Execute the Professional Services Agreement to Provide Sea Level Rise Adaptation Planning Community Engagement Services in an Amount of \$50,000**

[Staff Report](#)

[Attachment 1 - Professional Services Agreement](#)

[Attachment 2 - Scope of Work](#)

[Attachment 3 - Fee Schedule](#)

- 5.E. Annual Community Presentation on Military Equipment Use per Government Code section 7072 and City of Sausalito Municipal Code Chapter 2.60**

[Staff Report](#)

[Attachment 1 - Sausalito Police Department Policy 705 – Military Equipment](#)

[Attachment 2 - 2022-2023 Annual Military Equipment Use Report](#)

**6. COMMUNICATIONS - 8:30 PM**

*PUBLIC COMMUNICATIONS: This is the time for the City Council to hear from citizens regarding matters that are not on the agenda. Except in very limited situations, state law precludes the Council from taking action on or engaging in discussions concerning items of business that are not on the agenda. However, the Council may briefly respond to statements made or questions posed by a member of the public, ask clarifying questions, make a brief announcement, or make a brief report on his or her own activities. The Council may also refer matters not on the agenda to City staff or direct that the subject be agendaized for a future meeting. Please make sure you have completed a Speakers' Card and turned it in to the City Clerk.*

**7. COUNCILMEMBER COMMITTEE REPORTS - 8:40 PM**

**8. CITY MANAGER REPORTS, AND OTHER COUNCIL BUSINESS - 8:45 PM**

**8A. PUBLIC COMMENT on Items 8B-8E - limited to 2 minutes/person - 8:46 PM**

**8B. City Manager Information for Council - 8:50 PM**

**City Manager Report on the City's status with the Bay Cities Joint Powers Insurance Authority**

[Staff Report](#)

**8C. Future Agenda Items - 9:10 PM**

[Future Agenda Items](#)

**9. ADJOURNMENT - 9:20 PM**

*The next regularly scheduled City Council meeting will be held December 19, 2023, with the open session due to commence at approximately 7:00 PM.*

**LEAD DEPARTMENT**

Administration Department  
City Hall, main floor  
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Sausalito, CA 94965  
(415) 289-4199  
[admin@sausalito.gov](mailto:admin@sausalito.gov)

CITY COUNCIL  
Melissa Blaustein, Mayor  
Ian Sobieski, Vice Mayor  
Joan Cox, Councilmember  
Jill James Hoffman, Councilmember  
Janelle Kellman, Councilmember

#### STAFF

Chris Zapata, City Manager

Sergio Rudin, City Attorney

Walfred Solorzano, City Clerk

Brandon Phipps, Community & Economic Development Director

Kevin McGowan, Public Works Director/City Engineer

Abbot Chambers, City Librarian/Director of Communications

Chad Hess, Finance Director

Kathy Nikitas, Human Resources Manager

Stacie Gregory, Acting Chief of Police

John Rohrbacher, Chief of Police

Chris Tubbs, Fire Chief

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